



9336 Abraham Way • Santee, CA 92071 USA • Phone (619) 258-9300 • Fax (619) 258-9366 • www.scantibodies.com

# Center Physician Job Description

### Summary:

The Center Physician is responsible for ensuring donor suitability, product integrity, and compliance with Food and Drug Administration (FDA) regulations and Scantibodies Biologics, Inc. Standard Operating Procedures (SOP). The Center Physician must be qualified to manage and direct the Physician Substitutes, determine donor suitability, counsel unacceptable donors and respond to donor reactions. He/she must be a current, state licensed doctor of medicine or doctor of osteopathy.

A Center Physician may also serve as the donor center's Laboratory Director, Technical Consultant and Clinical Consultant, and would have to meet the associated CLIA requirements for those positions.

The Center Physician's principal reporting relationship is with the Medical Director, however, he/she is expected to have working relationships with various levels of management and donor center personnel. In conjunction with other professionals in the donor center, he/she is responsible for the quality of laboratory testing, to include determining the suitability of donors.

#### **Essential Duties:**

- Perform physical exams and review test results to determine donor suitability
- Train and supervise Physician Substitutes
- Evaluate and approve qualified Physician substitutes who have completed the Train the Trainer Program to be a designated trainer.
- Respond to donor reactions and emergencies.
- Ability to tug, lift and pull up to twenty-five pounds.
- Regular, reliable and predictable attendance.
- Other related duties as required.

#### Job Specifications:

The Center Physician would determine donor suitability and safety by:

- Taking donor medical histories and determine suitability in accordance with SOP, governmental regulations, and personal education and experience.
- Review and discuss informed consents with donors including an explanation of the plasmapheresis procedure, its potential hazards and potential adverse reactions.





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- Perform physical examinations on new and return donors and review accumulated data in a timely manner to confirm established donor suitability.
- Answer and discuss any donor questions and ensure the donor is given a clear opportunity to refuse participation.
- Supervises and provides for the immediate needs of donors experience an acute, untoward reaction to plasmapheresis and completes appropriate paperwork.

The Center Physician would observe donors and review test results:

- Provide appropriate and confidential counseling to unacceptable donors.
- Review test results for any unusual, abnormal or elevated test results and non-routine situations.
- Post 4 month lab review with normal results and 21 day chart reviews in DMS.

The Center Physician would maintain donor center compliance:

- Maintain the donor centers emergency medical supplies in accordance with SOP.
- Review charts for accuracy.
- Participates in center leadership meetings and contributes to continuous improvement projects within the center.
- If also fulfilling Laboratory Director position: Center Physician would supervise testing personnel, review procedures and proficiency testing, review corrective and preventive actions for laboratory deviations and ensure laboratory maintains compliance (see Laboratory Director job description for further responsibilities).

## **Equal Employment Opportunity (EEO):**

SBI is an equal opportunity employer and all employees are responsible for maintaining a discrimination and harassment free environment.