



<https://scantibodies.com/job/general-accountant/>

General Accountant

Description

We are looking for a General Accountant in our Santee facility.

The General Accountant will be responsible for reviewing and analyzing financial account activity, maintaining fixed asset records, assist in month-end processing, certain tax filings and various reporting requirements.

Responsibilities

- Responsible for Customer Service to a variable number of directly assigned customers.
- Become familiar with the top 10-20 products and top 30-50 customers.
- Become familiar with the product lines of the various production departments within the company.
- Receive, review and enter into record customer specifications, assuring proper review and approval by production and QA.
- Participate in weekly Customer Service meetings.
- Able to read, write and speak English.
- Regular, reliable and predictable attendance is required.
- High school diploma or equivalent required.
- College degree or college level courses in biology/chemistry preferred.
- Minimum one to two years customer service experience.
- Knowledge of Work and Excel.

Job Benefits

We offer a comprehensive benefits package to include paid sick, vacation, medical, dental, vision, life insurance and 401(k).

Contacts

Email your resume to: hr@scantibodies.com
Scantibodies Laboratory, Inc. is located at:
10946 Woodside Avenue North, Santee, CA 92071

Hiring organization

Scantibodies Laboratory, Inc.

Employment Type

Full-time

Job Location

10946 Woodside Avenue North,
92071, Santee, California, United States

Date posted

July 1, 2021